

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
CHANGE ORDER FORM**

Form C-10
Rev. 06-06-18

Contract ID No.: _____ FHWA No.: _____ State Project No.: _____
Original Contract Value: _____ Total of Other Change Orders: _____ Change Order Number: _____

NOTE: If additional space is needed, use additional Supplemental Attachment sheet(s).

II. Change Category: _____

I. Responsible Charge Engineer's Explanation of Entitlement with Detailed Description and Location of Proposed Work:

III. Entitlement Conditions: Changes in Character of Work Value Engineering Proposal Differing Site Condition

IV. Extension of Time: Fixed Completion Date for this contract prior to approval of this Work Order: _____
Fixed Completion Date for this contract upon approval of this Work Order: _____

Item Code	Spec. No.	Item Description	Quantity	Unit	Unit Price	Increase	Decrease
Federal Funding: <input type="checkbox"/> Participating <input type="checkbox"/> Non-Participating					Net Increase/Decrease:		
Funding Source/Charge: _____					Net Total:		

I/We hereby agree to perform and/or non-perform as indicated, the work described herein and at the unit prices set forth and that such work shall be performed in accordance with the contract provisions and specifications and/or other provisions incorporated herein. I/We and VDOT agree that this Change Order fully resolves and settles all claims, demands, or damages of any kind relating to or arising out of the work set forth in this Change Order, including but not limited to delay, impact, and acceleration.

Contractor _____ by _____
(Name of Firm) (Officer of the Firm; Print Name)

Unilateral Change Order _____ (Signature) _____ (Date)

Recommended for VDOT Approval: _____ **FHWA Approval (If Required):** _____
(Print Name) (Title) (Signature) (Date) (Print Name)

VDOT Approval*: _____ (Signature) _____ (Date)
(Print Name) (Title) (Signature) (Date)

* See Contract Change Management IIM for Process and Authorities.

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION

Form C-10
Rev. 06-06-18

**CHANGE ORDER FORM
SUPPLEMENTAL ATTACHMENT**

Contract ID No.: _____

FHWA No.: _____

State Project No.: _____

Supplemental Attachment Sheet # _____

Change Order Number: _____
